



Control Number: 50595



Item Number: 38

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## Public Utility Commission of Texas

### Employee Training Report Required by 16 Texas Admin. Code § 25.97(d)

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PUBLIC UTILITY COMMISSION  
FILING CLERK

**PROJECT NO.** 50595

**AFFECTED ENTITY:** CPS Energy

#### General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

#### Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

#### Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

#### Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
P.O. Box 13326  
Austin, Texas 78711-3326  
Telephone: (512) 936-7180

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**1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.**

CPS Energy utilizes an Apprentice training program to train employees in the overhead transmission and distribution department. The program utilizes a curriculum developed by the National Joint Apprentice and Training Committee (NJATC) and CPS Energy On the Job Training. The Apprentice training program is registered with the Department of Labor. The Apprentice training program takes between 2 - 3 years to complete. During this training, the apprentice learns the work procedures, rules, regulations, job specific tasks and safe work practices within their particular craft. The NJATC curriculum contains industry standards, safe work practices, OSHA regulations, and a general overview of the electrical industry.

In addition, CPS Energy provides a Zero Harm Safety Manual to all employees. This manual outlines both the employer and employees' responsibility to anticipate, identify, and correct potential workplace hazards. This safety manual is an overarching guide with rules and regulations that affect the organization as a whole. An annual refresher must be completed by all employees. Accident Prevention Guidebooks are supplemental to the Zero Harm Safety Manual and based on rules and regulations specific for the craft areas. OSHA 10 Hour and OSHA 30 Hour were identified as providing value to our front line employees and their leadership. This training covers a variety of safety topics that train employees on what to look for when identifying hazards and what to do to correct the hazards to minimize exposure or injuries.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

Following the passing of HB4150, CPS Energy developed a training course on the National Electric Safety Code (NESC) that focuses on overhead clearance requirements. The course includes, but is not limited to, organization of the NESC, scope of the NESC, and fundamentals of transmission and distribution clearances. Employees responsible for the design of electric overhead transmission and distribution facilities are required to complete this course. The course is corporately available, instructor led on scheduled days and participant attendance is tracked within each attendee's training records.

Affected Entity: CPS Energy

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## AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.



Signature

Paul S. Barham

Printed Name

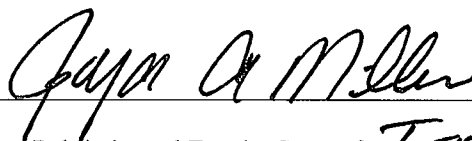
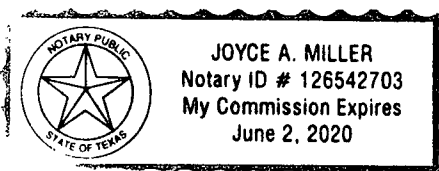
Senior Vice President, Energy Delivery Services

Job Title

CPS Energy

Name of Affected Entity

Sworn and subscribed before me this 14 day of APRIL, 2020  
Month Year



Notary Public in and For the State of TEXAS

My commission expires on JUNE 2, 2020